**Curriculum Vitae**



**NAME: Nester Agyebit**

**AGE: 19/03/1996**

**Nationality** :**Cameroonian**

Visa Status :**visit visa**

**Location** :**Dubai**

**phone Number : +971503149115**

**GENERAL HELPER**

**CAREER OBJECTIVE:**

A Good experienced individual with knowledge of performing a variety of shipping/receiving, stocking activities, stores and distributes materials to customers. My keys strengths lie in the field of controlling stocks efficiently. Good knowledge of inventory management and keep stock records serve as a lead worker to other staffs and also performs related work as required. Right now I would like to work with a company that share her values and commitments and delivering friendly and enthusiastic customer’s experiences to all buyers.

**CORES QUALIFICATIONS**

* Over three years of extensive experience as a general helper
* Highly skilled in assisting multiple departments with a wide range of tasks
* Proficient in performing tasks pertinent to maintenance and deliveries
* Hands experience in using office equipment and tools
* In depth knowledge of performing routine clerical tasks as and when required.

**WORKING EXPERIENCE.**

Energy water Company, Douala, Cameroon

POSITION :General Helper JUNE 2014-AUG 2016.

Chariot Construction Company, Buea, Cameroon.

Position: General Helper. September 2016-July 2019

Responsibilities :

* Load and Unload machines
* Keep all parts identified and properly organized in such a way as to avoid mixing
* Ensure manufacturing areas is cleaned and organized according to the requirement
* Follow department rules, procedures, routines and requirements to complete assigned duties.
* Responsible for sampling parts during the assembly operation, to ensure parts meet blueprint specifications.
* Ensure that all components have been accepted and correspond to the assembly work order and blueprint.

**ORGANIZATIONAL AND PERSONAL SKILLS:**

* Able to understand and follow writing and verbal instructions
* Innovative with good analytical skills, loyalty, faithful, obedient, willing to work under pressure.
* Good aptitude for team work.
* Always willing to learn and adapt very fast.
* Can conveniently work with people from multicultural background.
* Very good communication skills and good in human relationships, enthusiastic, and have excellent customer service skills.

**EDUCATIONALBACKGROUND:**

* Basic Education/ Secondary Education

**LANGUAGE PROFICIENCY:**

**LANGUAGES: Speaking Written Reading**

**English** Fluent Fluent Fluent

**French** Fluent Fluent Fluent

**HOBBIES: sports, cooking, movies.**

**REFFERENCE:**

**Available upon Request.**